

## How To apply to the Masters programme "Molecular Biosciences"

### Who can apply?

We welcome applications from students who have completed, **or expect to have** (most of the applicants are in their final year), a relevant Bachelors degree in Biosciences/Biology, Life Sciences or other related fields with a **strong** focus on Biology with an above-average grade .

If your Bachelor degree is not in the field of Biosciences but, for example, Medicine, Pharmacy, Chemistry, etc., this may not have adequately prepared you for our study program. In such cases it is especially important to document whether you have taken additional courses in relevant biological subjects to catch up.

Specific academic prerequisites are defined for the specific Major, and you can find more information about that on the homepages of these majors:

<https://www.bio.uni-heidelberg.de/en/study-and-teaching/study-programmes/master-of-science-molecular-biosciences>

### Recognition of non-German academic documents

In assessing qualifications gained in non-German educational institutions, Heidelberg University follows the regulations of the Kultusministerkonferenz (standing conference of German ministers of education and cultural affairs - KMK). These regulations are set out in the proposals made by the KMK's central office for assessing foreign educational qualifications and must be followed, by order of the Baden-Württemberg ministry responsible for universities. Country-specific information on educational qualifications can be found at:

<https://anabin.kmk.org/cms/public/startseite>. You can check the equivalence of your Bachelor-Degree there.

[https://anabin.kmk.org/no\\_cache/filter/hochschulabschluesse.html](https://anabin.kmk.org/no_cache/filter/hochschulabschluesse.html)

### How to apply?

Completely online, the gateway available starting February.

#### Application deadline

Opening of application portal: 1. February

Deadline: March 15, 11.59 pm (Berlin time)

#### How do I get informed about the ongoing process:

Use your application number and our homepage and the application gateway

<https://www.bio.uni-heidelberg.de/en/study-and-teaching/study-programmes/master-of-science-molecular-biosciences/application>

#### How do I get informed about invitation to the interview:

Invitation to the interviews will be sent only electronically via email in mid-April. They are usually scheduled in the range between mid-April and mid-May.

#### How do I get informed about admission?

In case of being accepted by the committee, you will receive a letter of acceptance (Zulassungsbescheid), approx. end of May via the application gateway. You need this document for subscription at the University, to be on the safe side, print it.

In addition, **do not miss to confirm your acceptance via heiCO portal.**

### What do I have to submit:

The **application for admission** must include the following:

1. **Transcript of individual grades (transcript of records)**, especially of the fifth semester (or last term) if the final grade is not yet awarded.
2. **Upload the grading system** of your university with the min/max grades provided at the backside of your certificate (if available) if the grading system is **not** a German one.

Please keep in mind that if the documents are not in German or English an official translation into German or English is required.

3. **a CV**
4. **a statement**, why you want to study Molecular Biosciences and your chosen majors in Heidelberg (one for each Major, recommended length: one page; preferably in English)
5. **a proof of English language skills** (not necessary for native speakers) either by
  - a) a Test of English as a Foreign Language (TOEFL) with at least 570 paper-based TOEFL-Test or 230 computer-based TOEFL-Test or 90 internet-based TOEFL-Test. We do **not have** an institutional TOEFL code, please send the score with your application.
  - b) an International English Language Test System with at least 6,5
  - c) a Cambridge Certificate in Advanced English (CAE )
  - d) a Bachelor Thesis written in English
  - e) If you do not have these, but are shortlisted, we will judge your competence during the interview, which will be conducted in English.  
**We offer a lot of possibilities, please do not ask for more.**
6. **applicants with non-German school leaving certificate: a copy** of the **school leaving certificate** that entitles the student to enter university in their country of origin (e.g. *abitur*, *baccalauréat*, GCE – A & O level, matriculation certificate, etc.) including the relevant **list of individual grades**. In addition, a **translation** into German or English is required (except for documents in English).

**In addition, international applicants from non-EU/EAA member states should submit**

7. Copy of passport (page with name given in Latin script). If you don't yet have a passport, send a copy of your identity card.

**Country specific requirements:**

**APS has to be uploaded before the application deadline**

8. Applicants with **prerequisites from Vietnam** must add to their application a confirmation of the authenticity of their educational prerequisites from the respective academic examination office in Hanoi, in the original or as an officially certified photocopy.
9. Applicants with **prerequisites from the People's Republic of China** must attach to their application an original confirmation of the authenticity of their educational prerequisites from the Akademische Prüfstelle (APS) of the German embassy in Beijing.
10. Applicants with prerequisites from INDIA must attach to their application an original confirmation of the authenticity of their educational prerequisites from the Akademische Prüfstelle (APS) of the German embassy in Delhi.

**Please note that APS has to be uploaded before the application deadline**

**Please note that**

- a) The degree must be recognized as equivalent to a German BSc degree
  - b) Your grades in relevant subjects will be important for selection.
- More details on this – including expected grades and degree content - can be found under Frequently Asked Questions “Why am I not on the shortlist?”.

### **Selection procedure**

You can apply for two Majors with different priority (1, 2). Applications will only be considered with an above average degree (corresponding to 2.4 in German grading system).

The selection process is a three-step procedure

1. Initial ranking based on subject-specific grades of your bachelor program (max 10 points)
2. Ranking by the specific Major based on your individual training regards the Majors objectives (max 10 points). You can give evidence – if appropriate – of any awards, prizes, vocational training, work experience or subject-specific/extra-curricular achievements.

According to a ranking list made out of process 1 and 2, the best candidates will be invited for an interview in Heidelberg (or by video call)

3. Interview (max 20 points) Here you can prove your personal motivation and qualification.

### **Tuition fees for international students**

International students from non-EU (European Union) and non-EEA (European Economic Area - Iceland, Lichtenstein, Norway) countries will be required to pay a tuition fee of EUR 1500 per semester for Master's degree programmes at all institutions of higher education in Baden-Württemberg (Germany).

Students from EU and EEA member states, as well as international students with a German "Abitur"/German secondary school leaving certificate are exempt from these tuition fees.

More information on exceptions for payment obligation and tuition fee exemption are available at:

<http://www.uni-heidelberg.de/courses/prospective/fees/tuitionfeesinternational.html>