To ensure that you have all necessary documents, materials and signatures, please use the following checklist (November 2026)

- ☐ The **Application Form** (Annahme als Doktorand/in) (a total of 6 pages), including only **original signatures** (wet-signatures) from you, your FGA, your GGA, and, if differing, your direct supervisor.
  Fill out all the fields and pay special attention to the different parts of the Application Form:
  - All of the information is required, don't forget to specify the **Structured Doctoral Programme** on page 1.
  - Original signatures on page 2 from **both your supervisors** (FGA and GGA).
  - Original signatures on the **Doctoral Degree Agreement** on page 4 from your FGA and yourself.
  - A checkmark and an original signature on the **Declaration of compliance with export control regulations** (your direct supervisor) on page 6.

- ☐ The **GSP form (Safeguarding Good Scientific Practice)**, originally signed by you, your FGA and, if differing from your FGA, your direct supervisor.

- ☐ Your **Epigeum Certificate**.

- ☐ An **Abstract of your PhD project** (one page, English or German).

- ☐ Your **MSc degree certificate/diploma (= title-conferring document = Urkunde)**:
  two copies (officially certified or certified at the Doctoral office).

- ☐ Your **BSc degree certificate/diploma (= title-conferring document = Urkunde)**:
  two copies (officially certified or certified at the Doctoral office).

- ☐ Your **MSc transcript of records** or **diploma supplement (Zeugnis)**:
  two copies (officially certified or certified at the Doctoral office).

- ☐ Your **BSc transcript of records** or **diploma supplement (Zeugnis)**:
  two copies (officially certified or certified at the Doctoral office).

- ☐ Your **CV** including information concerning your MSc Thesis (title, duration, number of pages).

- ☐ If required: **Proof of German or English language skills**.

- ☐ A copy of your **ID (identity card)** or your **passport**.

Are all the boxes checked?

You can find detailed information on all points on our homepage.
Be sure to read it carefully!
https://www.bio.uni-heidelberg.de/en/study-and-teaching/doctoralphd-studies/registration