

## E-learning course "Research Integrity" by Epigeum

All doctoral candidates who aim to register as a PhD student at the **Faculty of Biosciences** at Heidelberg University are required to have successfully completed Epigeum's online course "**Research Integrity**".

[Click here](#) for a detailed course description and the privacy policy. The course is free of charge.

### Step by Step Instruction:

#### 1) Before registering for the Epigeum course:

- Only PhD candidates who have received written confirmation by their faculty supervisor ("Fakultätsgutachter"; FGA) on the form "*Application for Admission as a Doctoral Degree/PhD Student of the Faculty of Biosciences*" are allowed to take the course. Final acceptance as a PhD student by the Faculty of Biosciences is not required.
- Online access to the course is restricted exclusively to the email domain ...**@uni-heidelberg.de**. or "...**@xxx.uni-heidelberg.de**" (e.g. mustermann@stud.uni-heidelberg.de). Appropriate individual email addresses are provided by the prospective PhD students' host institutes or supervisors.

#### 2) Registering for the Epigeum course:

- [Click here](#) for online course registration on the webpage of the Graduate Academy of Heidelberg University. PhD candidates who do not have a registration number ("Matrikelnummer") are asked to enter the official starting date of the PhD thesis in the field "Admission date..." of the registration form.
- You will receive a confirmation of registration along with a **digital token code** by email from the Graduate Academy of Heidelberg University.

#### 3) Taking the Epigeum course:

- After having received your digital token code, [click here](#) to register or click "Register" in the user menu of the [Epigeum](#) webpage and complete the registration form.
- Use the email domain "...**@uni-heidelberg.de**" or "...**@xxx.uni-heidelberg.de**". Set your **own password**. Enter your digital **token code**.
- Once registration is complete, a program overview will be shown, with only one choice on it: **Research Integrity**. Click on this icon to continue through the introductory material and to begin the online course. You can interrupt and log off and on at any time.

#### 4) Certificate of participation in the Epigeum course:

- After having successfully completed the course, print out your "certificate of participation" and generate .pdf document.

#### 5) Registration as a PhD student at the Faculty of Biosciences:

- Submit the Epigeum certificate along with all other required documents at the Faculty of Biosciences in order to apply for acceptance as a PhD student.

For questions, please contact [ga-seminare@uni-heidelberg.de](mailto:ga-seminare@uni-heidelberg.de).